



Spanish Springs Citizens Advisory Board

DRAFT: Approval of these draft minutes, or any changes to the draft minutes, will be reflected in writing in the next meeting minutes and/or in the minutes of any future meeting where changes to these minutes are approved by the CAB.

Minutes of the regular meeting of the Spanish Springs Citizen Advisory Board held November 13, 2013 at the Spanish Springs Library at (7100A Pyramid Lake Highway)

1. **CALL TO ORDER/ DETERMINATION OF QUORUM** - The meeting was called to order at 6:00 p.m. by Andrea Tavener, Community Relations. A quorum was present.
MEMBERS PRESENT – Dawn Costa-Guyon, At-Large, David Espinosa, At-Large, Catherine Gustavson, At-Large, Charity Rosasco, At-Large Alternate, David Schneck, At-Large Alternate, James Scivally, At-Large, and Ken Theiss, At-Large.
2. **PLEDGE OF ALLEGIANCE**- Commissioner Vaughn Hartung led the salute to the Flag.
3. ***PUBLIC COMMENT**
 - David Espinosa recognized and welcomed Senator Don Gustavson.
 - Andrea Tavener asked for public comment and hearing none, closed this agenda item.
4. **APPROVAL OF THE AGENDA FOR THE MEETING OF NOVEMBER 13, 2013.** – **MOTION:** Andrea Tavener moved to approve the amended November 13, 2013 agenda as posted. Ken Theiss seconded the motion. The motion carried unanimously.
5. **ELECTION OF OFFICERS – MOTION:** Catherine Gustavson moved to elect David Espinosa Chair., to serve for the 2013 – 2014 term of office. Dawn Costa-Guyon seconded the motion. The motion carried unanimously. **MOTION:** Dawn Costa-Guyon moved to elect Ken Theiss, Vice Chair to serve for the 2013 – 2014 term of office. The motion was seconded. The motion carried unanimously. Following the election of the Chair, David Espinosa took the gavel for the remainder of the meeting
6. ***COMMISSIONER UPDATE**
 - A. Washoe County Commissioner Vaughn Hartung introduced himself and addressed questions from the audience. Commissioner Hartung provided updated information on discussions and actions by the Board of County Commissioners (BCC). Commissioner Hartung discussed protocols for running a healthy CAB meeting. Following his presentation, Commissioner Hartung was available to address questions and concerns from the CAB and audience. Commissioner Hartung can be reached at (775) 328-2007 or via email at vhartung@washoecounty.us. (This item was for information only and no action was taken by the CAB).
Comments and Concerns
 - In response to questions regarding the recent floods in Spanish Springs, Commissioner Hartung addressed some of the issues which occurred and concerns regarding possible improvements to local floodways.
 - Commissioner Hartung clarified that the City of Sparks annexed land up to La Posada and Sparks manages flood controls.
 - Questions were raised regarding the future development of Section 33, near Spanish Springs High School.
 - Concerns were raised regarding future multi-family development in the Spanish Springs master plan area.
 - Commissioner Hartung addressed questions regarding AB 46. Commissioner Hartung stated that he believes that questions like AB 46 need to go before the voters. Funds need to be set aside for when schools need maintenance.
7. ***PUBLIC SAFETY AND COMMUNITY REPORTS/UPDATES**
 - A. **Washoe County Sheriff's Department (WCSD)** – Lt. Peter Petzig, Washoe County Sheriff's Department (WCSO) introduced himself and presented a report. Lt. Petzig stated his support for starting the CAB program again as a service to the community. Lt. Petzig discussed a new program called 'Take ConTRol' to prevent vehicle burglaries. Lt. Petzig urged everyone to keep our vehicles locked and valuables out sight. Lt. Petzig also cautioned citizens to keep their homes locked and remove vegetation that could provide places for criminals to hide. Citizens are urged to sign up for AlertID. (This item was for information only and no action was taken by the CAB).
Comments and Concerns
 - In response to questions raised, Lt. Petzig cautioned citizens not to leave their vehicles unlocked and running while warming them up on cold mornings.
 - Lt. Petzig stated that AlertID is not designed to be real time information.
 - Commissioner Hartung thanked Lt. Petzig and the WCSO for their service to the community.
 - B. **Truckee Meadows Fire Protection District (TMFPD)** – Chief Charles Moore introduced himself and provided an update of fire services in the Spanish Springs CAB area and also provided a report on fire safety issues in the CAB planning area. Chief Moore introduced fire fighters Chief Dave French, Captain Steve Walker, Pat Walsh, Fire Fighter Paramedic and Brian (last name and specialty in audible) with the TMFPD. The TMFPD will be

starting at a reserve program after January 1, 2014. The Blue Ribbon Committee is looking at an enhanced automatic aide program will soon be initiated between TMFPD and the City of Sparks in order to reduce emergency response times. Chief Moore discussed permitted open burning season. Chief Moore urged citizens to get their old carbon monoxide detector replaced and put new batteries in newer detectors. A combination smoke and carbon monoxide detector is a good unit to install in residences.

Comments and Concerns

- In response to questions raised, Chief Moore discussed proper disposal of fireplace ashes. The TMFPD has ash cans available upon request.
- Concerns were raised regarding mutual aide and emergency services for local citizens. Chief Moore urged citizens to let their voices be heard to elected officials in the City of Reno and with the media.
- Concerns were raised that citizens voices are not as loud as the political clout that the County Commissioners have with the City of Reno.
- Chief Moore discussed concerns regarding permitted open burning seasons. The Fire Department does have a chipper that citizens can use for wood on their property upon request. The wood remains on the property.
- Chief Moore reported that he has not had any positive results with the City of Reno pertaining to mutual aide agreements.
- Commissioner Hartung thanked Chief Moore and his firefighters for their service to the community.

8. DEVELOPMENT PROJECTS - All development project applications are available online at www.washoecounty.us/comdev/da/da_index.htm Staff may not be available to attend, but please call if you have any process questions. For information preview the application online at http://www.washoecounty.us/comdev/da/da_index.htm or <http://www.washoecounty.us/comdev>, call 775.328.6100.

A. Special Use Permit Case No SW13-001 (The Springs Lutheran Church) – Ken Krater, Consultant presented the proposed project for review and possible recommendations to the Board of County Commissioners on a request to allow the construction and operation of a Lutheran Church (Religious Assembly Use Type) located at 150 Isidor Court between Pyramid Highway and Rockwell Boulevard, approximately 1,100 feet north of its intersection with La Posada Drive. It is located directly adjacent and to the north of the SaveMart shopping center. The Church building is proposed to be approximately 6,000 square feet in size. APN: 534-071-05 Staff Representative: Roger Pelham, MPA, Senior Planner 775.328.3622 rpelham@washoecounty.us Meeting Date: Washoe County Planning Commission on December 3, 2013 at 6:30 p.m. at the Washoe County Commission Chambers. **MOTION:** James Scivally moved to recommend approval of SW13-001, The Springs Lutheran Church as presented. Dawn Costa-Guyon, seconded the motion. The motion carried unanimously.

Comments and Concerns

- In response to concerns raised, Mr. Krater stated that the bell tower and spire are on the opposite side of the property in order to minimize any negative impacts to the neighborhood. The maximum height of the building is thirty five feet.
- Ginger Miller, resident on Sky Ranch at Rockwell stated concern regarding traffic flows on Rockwell particularly on weekends when local residents are using these roadways. Why not access the church from Pyramid? Mr. Krater stated that there are restrictions for limited access on Pyramid and they have located the access close to Save Mart to minimize traffic on Rockwell Blvd.
- Mr. Krater stated that the proposed project is less than the threshold to generate a traffic study.
- Paul Cox, 50 Virgil Drive and member of the church stated that he supports this project and be a great enhancement to the neighborhood.
- Ruth Cuthbert stated concern that there are no street lights or trails and sidewalks on Rockwell Blvd. and the proposed access is not the proper access for the church traffic to dump on local streets. Ms Cuthbert asked that her comments move forward for the record.
- John Bradbury stated that he is a member of the Springs Lutheran Church and stated that their congregation is approximately 100 and the proposed site is purposefully located next to a shopping center. Mr. Bradbury supported the project.
- Ms. Cuthbert stated concern that neighbors adjacent to the proposed site did not know about the project.
- Mel Schlicka, member of the church stated that members of the church are working on solutions to mitigate any negative impacts.
- Susan Boyd, closest neighbor to the church stated support of the project particularly as an improvement to existing possible uses of the property. Ms. Boyd stated that flyers were put on neighbors doors regarding another meeting. Ms. Boyd stated that the biomass site had negative impacts for the neighborhood and in the past, that a strip club had been proposed and denied for that site.
- Steve Hilmer, Pastor introduced himself and reviewed the history and background of the church and asked for support. The church members have been working with the property owner to purchase the property. The sent over twenty letters to local residents and walked the neighborhood to discuss the proposed church with neighbors.

- Commissioner Hartung stated his support for the church as a good neighbor. Commissioner Hartung stated that he would ask the CAB to recommend that a traffic counter be installed. Commissioner Hartung urged neighbors to hold another meeting with the applicant.
 - Larry Porath, member of the Lutheran Church stated that that he received notice from Washoe County and that others living closer to the proposed project should have been noticed.
 - Bill Long, member of the Lutheran Church stated that the congregation is not all local residents. Others come from as far as Red Rock Road. Mr. Long gave the schedule of the services and by noon, the majority of the congregation would be leaving the area.
 - Patricia Buffington, member of the Lutheran Church stated that traffic conditions are totally different with a church that with other businesses. Traffic would travel to La Posada for access to Pyramid.
 - Christie Gilkie, member of the Lutheran Church stated that any business at this site would only have access on Rockwell regardless of what type of business they operated.
 - James Scivally asked if an alternate access to the shopping center is possible. Mr. Krater stated that most of the ingress and egress would be on Rockwell.
 - Ken Theiss stated that he would like to see the applicant have another meeting with the public and bring the proposed project back in January for a recommendation from the CAB.
 - Charity Rosasco asked for information on the parking lot lighting. Mr. Krater stated that the lighting on the exterior of the building would be dark skies certified which is shielded down lighting with minimal security lighting after the last person leaves the church property. No lighting in the back will be facing the residential neighborhood. There can not be any pole lighting within one hundred feet of the residential neighborhood. Any other lighting beyond the one hundred feet would be no taller than twenty feet. Lighting would be shielded
 - In response to questions raised, Mr. Krater offered to e-mail the Nevada Department of Transportation (NDOT) traffic regulations to Roger Pelham who can then forward the document to the CAB members.
 - In response to questions raised, Mr. Krater stated that he is working with the property owner's property manager and he is looking at property access possibilities.
 - Commissioner Hartung reported that historically that there may be Codes, Conditions & Restrictions (CC&R) prohibiting vehicle traffic to the shopping center. There may be consideration for a walkway between the shopping center and church property.
 - Mr. Krater stated that he would bring the application back to the CAB in January to present new information. .
 - Mr. Schlicka stated that access from the shopping center would keep much traffic off of Rockwell Blvd. Mr. Schlicka asked if hearing answers to the questions raised this evening has reduced any concerns. Mr. Schlicka stated that the church must purchase the property prior to January 1, 2014.
 - Janet Cox, member of the church stated that she and her family will be walking to church services.
 - Ms. Cuthbert stated for the record that they are to opposed to the church. The only opposition is to the access onto Rockwell Blvd.
 - Concerns were raised regarding the timeline for getting all of the application requirements addressed. Mr. Krater stated that they would like to keep the presentation to the Planning Commission in December.
 - Ginger Miller stated that her concern is the negative impact from excessive traffic increases.
 - Kristen Geddes, 60 Virgil Drive submitted her comments in writing to Commissioner Hartung and Roger Pelham for the record. (Written comments will be attached to the approved minutes, held at Washoe County and available for public review.)
 - Dawn Costa-Guyon stated support for the church as a benefit for the community.
- 9.* UPDATE ON CITIZEN ADVISORY BOARD PROGRAM** – Andrea Tavener, Washoe County Program Coordinator provided an update on the Washoe County Citizen Advisory Board Program. Contact at (775) 328-2720 or via email at atavener@washoecounty.us (This item is for information only and no action will be taken by the CAB).
- 10.*CHAIRMAN/BOARD MEMBER ITEMS** - This item is limited to announcements by CAB members of topics/issues posed for future workshops/agendas.
- David Espinosa thanked everyone for attending this evenings meeting.
- 11.*PUBLIC COMMENT** – Limited to no more than three (3) minutes. Anyone may speak pertaining to any matter either on or off the agenda. The public are requested to submit a "Request to Speak" form to the Board chairman. Comments are to be addressed to the Board as a whole.
- Christie Gilkie stated that she teaches Kindergarten at Sepulvada and a recent tour of library experience was great, however, when they went to the park for lunch, the Park Ranger was rude to her in front of the children. Ms. Gilkie stated that the Ranger could have treated the situation much better. The ranger stated that she needed to reserve the park like everyone else. Ms. Gilkie asked that this issue be brought before the CAB in January.
 - Lee Leighton, past CAB member stated that the streets in his neighborhood near Spanish Trail off of La Posada need maintenance. Mr. Leighton asked that this issue be brought before the CAB to address the roadway maintenance program.

- John Bradbury stated that some roads in his neighborhood are also in need of repair.
 - David Espinosa asked for further comment and hearing none, closed this agenda item.
- 12. ADJOURNMENT** – Ken Theiss moved to adjourn the meeting at 8:22 p.m. Dawn Costa-Guyon seconded the motion. The motion carried unanimously.

Respectfully submitted by: Allayne Donnelly-Everett, Administrative Recorder Services

Those in Attendance: Commissioner Vaughn Hartung, Andrea Tavener, seven CAB members, four fire fighters, one law enforcement officer, thirty six members of the audience, two presenters and two Administrative recorder personnel.